

# What's New and Improved in Timeslips 2012?

## Printing Bills: Reprinting Bills

In previous versions of Timeslips, if you wanted to print another copy of clients' bills for your files, you would print the bills to PDF. This had a limitation: if you chose multiple bills to print to the PDF, they would all be part of the same PDF file.

Timeslips 2012 provides more options:

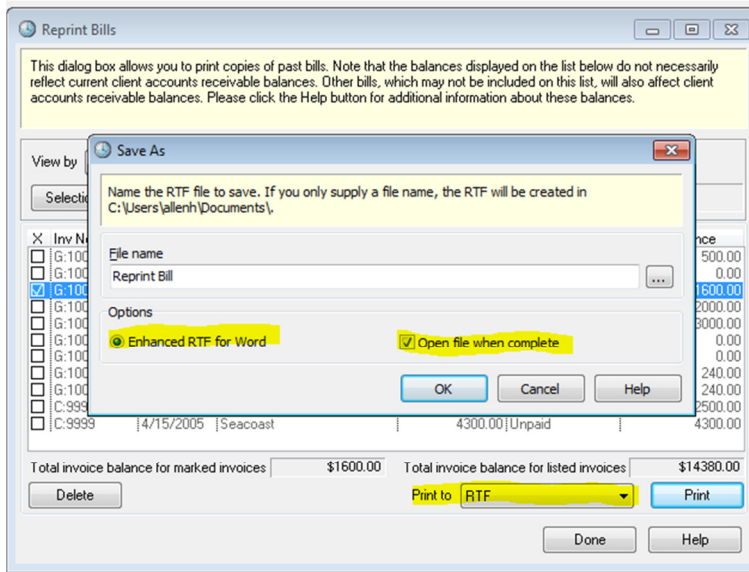
- You can reprint the bills to PDF, allowing a separate PDF for each bill image. The naming and location of these files will follow the same rules you set up for other Bill PDFs (see my post from last week for more information and note the new options below).

The screenshot shows the 'PDF Options' dialog box. It contains three radio button options for printing bills to PDF. The first option is 'Print all bills or statements to a single PDF file', which includes a text field for the file name (currently 'Reprint Bill') and a checkbox for 'Open PDF file when complete'. The second option is 'Print each bill or statement to a separate PDF in this folder', with a text field for the folder path (currently 'C:\Users\allenh\Documents\'). The third option, 'Print each bill or statement to a separate PDF in custom folders', is selected. Below these options is a section for 'Separate PDF file name' with a text field containing the template '[Client:Nickname\_1] [Client value:Invoice Number]'. At the bottom, there are checkboxes for 'Add thumbnail preview' and 'Embed fonts', and buttons for 'OK', 'Cancel', and 'Help'.



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- You can reprint the bill to separate RTF file; this allows for some limited editing of previous bills.



As Timeslips still only allows the most recent bill to a client to be undone, this means no more re-typing multi page bills in order to make corrections based on client change requests.

**Note:** changes to accounts receivable balances will need to be managed in Timeslips as well as in the edited billing document.

