

AGENDA

Fixed Assets for Microsoft Dynamics GP

Sherwood Systems
1717 E. Morten Avenue, #270
Phoenix, Arizona 85020

8:30am - 9:00am **REGISTRATION**

9:00am - 12:00pm **Classroom Training**

12:00pm - 1:30pm **Lunch Break**

1:30pm - 4:30pm **Classroom Training**

Fixed Asset Management Setup Review

Entering New Assets

Fixed Asset Routines

- **Depreciation Projection**
- **Depreciation**
- **GL Posting**

Fixed Asset Transactions

- **Retiring assets**
- **Transferring assets**

Reconciling Asset Information

Inquiries and Reports

DIRECTIONS TO:

**Sherwood Systems
1717 E Morten Ave.
Suite 270
Phoenix, AZ 85020**

**Exit SR 51 at Glendale Ave
Turn LEFT onto Glendale Ave, heading West to 16th Street
Make a RIGHT onto 16th Street, heading North
Go about ½ mile to Morten Ave (streetlight)
Make a RIGHT onto Morten Ave, heading East and go about ¼ mile**

Our building is on the RIGHT (South side of the street) and is a 2-story tan building. Pull in the parking lot before the building and park in any open uncovered space. If no parking is available, park across the street.

The entrance to the building is at the front, along Morten Ave. We are on the 2nd floor, Suite 270. We apologize for any inconvenience, but we are not handicap accessible.

Please call if you need additional directions, 602-943-9696.

