

AGENDA

Crystal Reports Training For Microsoft Dynamics GP

Sherwood Systems
1717 E. Morten Avenue, #270
Phoenix, Arizona 85020

DAY 1**8:30am - 9:00am****REGISTRATION**

9:00am – 12:00pm**CLASSROOM TRAINING**

**Planning a Report
Connecting to a Database
Adding & linking tables
Inserting objects on a report
Positioning and sizing objects
Formatting objects
Selecting Records
Sorting Records
Grouping Records
Summarizing Data
Formulas**

12:00 pm – 1:00 pm**LUNCH****1:00 pm – 5:00 pm****CLASSROOM TRAINING**

**Adding graphical elements
Apply specialized formatting
Combining text objects with db fields
Inserting fields with pre-built functions**

DAY 2**9:00 am – 12:00 pm****CLASSROOM TRAINING**

**Parameterized Reports
Record selection parameters
Summary or Detail
Section formatting**

12:00 pm – 1:00 pm**LUNCH****1:00 pm – 5:00 pm**

**Suppression Formulas
Working with Microsoft Dynamics GP Data
Help Resources**

DIRECTIONS TO:

Sherwood Systems
1717 E Morten Ave.
Suite 270
Phoenix, AZ 85020

Exit SR 51 at Glendale Ave

Turn **LEFT** onto Glendale Ave, heading West to 16th Street

Make a **RIGHT** onto 16th Street, heading North

Go about ½ mile to Morten Ave (streetlight)

Make a **RIGHT** onto Morten Ave, heading East and go about ¼ mile

Our building is on the **RIGHT** (South side of the street) and is a 2-story tan building. Pull in the parking lot before the building and park in any open uncovered space. If no parking is available, park across the street.

The entrance to the building is at the front, along Morten Ave. We are on the 2nd floor, Suite 270. We apologize for any inconvenience, but we are **not handicap accessible.**

Please call if you need additional directions, 602-943-9696.

