

Accessing the e-Learning Library on Microsoft

These instructions assume you have a login to CustomerSource. If you don't already have a login, see your Great Plains administrator at your company.

1. To access e-Learning, go to CustomerSource (<http://mbs.microsoft.com/customersource>) and click on Training and Certification in the left sidebar.

The screenshot shows the Microsoft Dynamics PartnerSource website. In the left sidebar, the 'Training & Certification' link is circled in red. The main content area displays a banner for the 'Rediscovering Dynamics Existing Customer Opportunity Portal' and several news items, including one about 'Microsoft Dynamics AX, GP, NAV & SL Existing Customer Sales Offers'.

2. On the Training and Certification page find e-Learning under QuickLinks towards the bottom of the screen.

The screenshot shows the Training and Certification page. In the 'QUICK LINKS' section at the bottom, the 'E-Learning' link is circled in red. The page also includes a 'HIGHLIGHTS' section with various training materials and a 'Related Information' sidebar.

SHERWOOD SYSTEMS

Microsoft
GOLD CERTIFIED
Partner

Microsoft Business Solutions
ISV/Software Solutions

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www.sherwood.com

- The e-Learning Catalog screen displays. Find your topic by entering keywords, or use the drop down list to select the Product.

E-Learning Catalog

Use the search below to find E-Learning for Microsoft Dynamics and related business products. A [browse view](#) is also available. Select the E-Learning title to see a description of the course, and to add the title to [My Learning](#).

Search with Keyword (s): AND/OR select one of the dropdowns below.

Product:

Series:

Collection:

Select check

Product	Series	Collection	Language	Audience
<input type="checkbox"/> Microsoft CRM 1.2	Microsoft CRM 1.2			
<input type="checkbox"/> Microsoft Dynamics CRM 3.0	Microsoft Dynamics CRM 3.0			
<input type="checkbox"/> Microsoft Dynamics AX 3.0	Microsoft Dynamics AX 3.0			
<input type="checkbox"/> Microsoft Dynamics AX 4.0	Microsoft Dynamics AX 4.0			
<input type="checkbox"/> Microsoft Dynamics GP 9.0	Microsoft Dynamics GP 9.0			
<input type="checkbox"/> Microsoft Business Solutions-Great Plains 8.0	Microsoft Business Solutions-Great Plains 8.0			
<input type="checkbox"/> Microsoft Dynamics NAV 4.0	Microsoft Dynamics NAV 4.0			
<input type="checkbox"/> Microsoft Dynamics SL 6.5	Microsoft Dynamics SL 6.5			
<input type="checkbox"/> Microsoft Business Solutions-Solomon 6.0	Microsoft Business Solutions-Solomon 6.0			
<input type="checkbox"/> Microsoft Business Solutions Retail Management System 1.2	Microsoft Business Solutions Retail Management System 1.2			
<input type="checkbox"/> Microsoft Business Solutions Point of Sale 1.0	Microsoft Business Solutions Point of Sale 1.0			
<input type="checkbox"/> Microsoft Point of Sale 2.0	Microsoft Point of Sale 2.0			
<input type="checkbox"/> Microsoft FRx 6.7	Microsoft FRx 6.7			
<input type="checkbox"/> Microsoft Forecaster 6.7	Microsoft Forecaster 6.7			
<input type="checkbox"/> Microsoft Small Business Financials 9.0	Microsoft Small Business Financials 9.0			
<input type="checkbox"/> Microsoft Business Solutions Business Portal 2.5	Microsoft Business Solutions Business Portal 2.5			
<input type="checkbox"/> Microsoft Business Solutions Small Business Financials North America Edition 8.0	Microsoft Business Solutions Small Business Financials North America Edition 8.0			
<input type="checkbox"/> Business Portal 3.0	Business Portal 3.0	9.0		
<input type="checkbox"/> Business Portal 3.0: Installation and Configuration in Business Portal 3.0	8709: Installation and Configuration in Business Portal 3.0	Microsoft Dynamics SL 6.5	Portals	Intermediate English IT Professional

- Once the Product is selected, use the drop down list to select the Series and the Collection, or Course, under that Series.

E-Learning Catalog

Use the search below to find E-Learning for Microsoft Dynamics and related business products. A [browse view](#) is also available. Select the E-Learning title to see a description of the course, and to add the title to [My Learning](#).

Search with Keyword (s): AND/OR select one of the dropdowns below.

Product:

Series:

Collection:

Select check

Product	Series	Collection	Language	Audience
<input type="checkbox"/> 8344: General Ledger I in Microsoft Business Solutions-Great Plains 8.0	8344: General Ledger I in Microsoft Business Solutions-Great Plains 8.0			
<input type="checkbox"/> 8345: Payables Management I in Microsoft Business Solutions-Great Plains 8.0	8345: Payables Management I in Microsoft Business Solutions-Great Plains 8.0			
<input type="checkbox"/> 8346: Receivables Management I in Microsoft Business Solutions-Great Plains 8.0	8346: Receivables Management I in Microsoft Business Solutions-Great Plains 8.0			
<input type="checkbox"/> 8347: Bank Reconciliation in Microsoft Business Solutions-Great Plains 8.0	8347: Bank Reconciliation in Microsoft Business Solutions-Great Plains 8.0			
<input type="checkbox"/> 8506: Foundation I in Microsoft Dynamics GP 9.0	8506: Foundation I in Microsoft Dynamics GP 9.0			
<input type="checkbox"/> 8507: General Ledger I in Microsoft Dynamics GP 9.0	8507: General Ledger I in Microsoft Dynamics GP 9.0			
<input type="checkbox"/> 8508: Receivables Management I in Microsoft Dynamics GP 9.0	8508: Receivables Management I in Microsoft Dynamics GP 9.0			
<input type="checkbox"/> 8509: Payables Management I in Microsoft Dynamics GP 9.0	8509: Payables Management I in Microsoft Dynamics GP 9.0			
<input type="checkbox"/> 8510: Bank Reconciliation I in Microsoft Dynamics GP 9.0	8510: Bank Reconciliation I in Microsoft Dynamics GP 9.0			
<input type="checkbox"/> 8511: Fixed Assets I in Microsoft Dynamics GP 9.0	8511: Fixed Assets I in Microsoft Dynamics GP 9.0			
<input type="checkbox"/> 8512: Inventory in Microsoft Dynamics GP 9.0	8512: Inventory in Microsoft Dynamics GP 9.0			
<input type="checkbox"/> 8681: Audit Trails and Electronic Signatures in Microsoft Dynamics GP 9.0	8681: Audit Trails and Electronic Signatures in Microsoft Dynamics GP 9.0			
<input type="checkbox"/> 8712: Fundamentals in Microsoft Dynamics GP 9.0	8712: Fundamentals in Microsoft Dynamics GP 9.0			
<input type="checkbox"/> Microsoft Dynamics GP 9.0: Bank Reconciliation I - Daily Procedures	8510: Bank Reconciliation I in Microsoft Dynamics GP 9.0	Microsoft Dynamics GP 9.0	Financial Management	Intermediate English Desktop and End-User Support Professional, Developer, Information



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- A list of courses for that Collection displays. Checkmark the courses you are interested in, and click the Add to My Learning button to add them to your My Learning page.

Select checkbox(es) and "Add to My Learning" to add course(s) to your [My Learning](#) page. 1-4 (of 4)

Course Name	Collection	Product	Series	Level	Language	Audience
<input checked="" type="checkbox"/> Microsoft Dynamics GP 9.0: General Ledger I - Daily Procedures	8507: General Ledger I in Microsoft Dynamics GP 9.0	Microsoft Dynamics GP 9.0	Financial Management	Intermediate	English	Desktop and End-User Support Professional, Developer, Information Worker, IT Professional
<input checked="" type="checkbox"/> Microsoft Dynamics GP 9.0: General Ledger I - Introduction	8507: General Ledger I in Microsoft Dynamics GP 9.0	Microsoft Dynamics GP 9.0	Financial Management	Intermediate	English	Desktop and End-User Support Professional, Developer, Information Worker, IT Professional
<input checked="" type="checkbox"/> Microsoft Dynamics GP 9.0: General Ledger I - Maintaining Records, Inquiry and Reports	8507: General Ledger I in Microsoft Dynamics GP 9.0	Microsoft Dynamics GP 9.0	Financial Management	Intermediate	English	Desktop and End-User Support Professional, Developer, Information Worker, IT Professional
<input checked="" type="checkbox"/> Microsoft Dynamics GP 9.0: General Ledger I - Period End Procedures	8507: General Ledger I in Microsoft Dynamics GP 9.0	Microsoft Dynamics GP 9.0	Financial Management	Intermediate	English	Desktop and End-User Support Professional, Developer, Information Worker, IT Professional

Add to My Learning

- To see your list of courses, select the My Learning option in the left sidebar on the main E-Learning Catalog page.

Microsoft Dynamics Sign Out

E-Learning Catalog

Use the search below to find E-Learning for Microsoft Dynamics and related business products. A [browse view](#) is also available. Select the E-Learning title to see a description of the course, and to add the title to [My Learning](#).

Search with Keyword (s): AND/OR select one of the dropdowns below.

Product:

Series: [Extend Search Criteria](#)

Collection: [Start New Search](#)

Select checkbox(es) and "Add to My Learning" to add course(s) to your [My Learning](#) page. 1-4 (of 4)

Course Name	Collection	Product	Series	Level	Language	Audience
<input checked="" type="checkbox"/> Microsoft Dynamics GP 9.0: General Ledger I - Daily Procedures	8507: General Ledger I in Microsoft Dynamics GP 9.0	Microsoft Dynamics GP 9.0	Financial Management	Intermediate	English	Desktop and End-User Support Professional, Developer, Information Worker, IT Professional
<input checked="" type="checkbox"/> Microsoft Dynamics GP 9.0: General Ledger I - Introduction	8507: General Ledger I in Microsoft Dynamics GP 9.0	Microsoft Dynamics GP 9.0	Financial Management	Intermediate	English	Desktop and End-User Support Professional, Developer, Information Worker, IT Professional



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- To start a course, click on the course name you are interested in taking.

Microsoft Dynamics Sign Out

My Learning
My Preferences
My E-Learning Transcript
E-Learning Catalog
E-Learning Support
FAQ
PartnerSource
CustomerSource

My Learning

Below is a listing of E-Learning you have selected for Microsoft Dynamics and related business products. To add additional E-Learning, [search](#) or [browse](#) for content.

1-4 (of 4)

<input type="checkbox"/>	Course Name	Collection	Product	Series	Level	Language	Audience
<input checked="" type="checkbox"/>	Microsoft Dynamics GP 9.0: General Ledger I - Daily Procedures	8507: General Ledger I in Microsoft Dynamics GP 9.0	Microsoft Dynamics GP 9.0	Financial Management	Intermediate	English	Desktop and End-User Support Professional, Developer, Information Worker, IT Professional
<input type="checkbox"/>	Microsoft Dynamics GP 9.0: General Ledger I - Introduction	8507: General Ledger I in Microsoft Dynamics GP 9.0	Microsoft Dynamics GP 9.0	Financial Management	Intermediate	English	Desktop and End-User Support Professional, Developer, Information Worker, IT Professional
<input type="checkbox"/>	Microsoft Dynamics GP 9.0: General Ledger I - Maintaining Records, Inquiry and Reports	8507: General Ledger I in Microsoft Dynamics GP 9.0	Microsoft Dynamics GP 9.0	Financial Management	Intermediate	English	Desktop and End-User Support Professional, Developer, Information Worker, IT Professional
<input type="checkbox"/>	Microsoft Dynamics GP 9.0: General Ledger I - Period End	8507: General Ledger I in Microsoft Dynamics GP 9.0	Microsoft Dynamics GP 9.0	Financial Management	Intermediate	English	Desktop and End-User Support

- The Course displays. Click the Begin This Course button to start the course.

Microsoft Dynamics Sign Out

My Learning
My Preferences
My E-Learning Transcript
E-Learning Catalog
E-Learning Support
FAQ
PartnerSource
CustomerSource

Bookmarked to [My Learning](#)

Microsoft Dynamics GP 9.0: General Ledger I - Daily Procedures

[Description](#) | [Content](#)

You may view this content online by using the buttons in the Launch column below. You can start at the beginning by clicking the "Begin this Course" button to the right. Alternatively, you may download portions of the course for offline viewing, synchronizing your progress later. Tell me more about [Offline Viewing](#).

Course Progress: **0% Complete**

Modules & Lessons **Launch**

Microsoft Dynamics GP 9.0: General Ledger I - Daily Procedures

[Microsoft Dynamics GP 9.0: General Ledger I - Daily Procedures](#)

Viewing Courses Offline

You may choose to view course content offline by selecting the checkbox to the right of the section(s) you want to download and clicking the "Download" button. You will need to download and install the E-Learning Offline Player before any training content can be played offline. When you re-connect you can synchronize your progress by clicking the "Synchronize Now" button at the bottom of this page. **Please note that labs are not available for offline viewing.**

You will need to download and install the [E-Learning Offline Player](#) before any training content can be played offline.

When you reconnect you can synchronize your progress by clicking the "Synchronize Now" link to the right.

[Click here](#) to download and install the E-Learning Offline Player.

Your information was last synchronized:
N/A

Download Details

Download Size:	14.83 MB
T1:	1 m
DSL/Cable:	3 m
56K Modem:	36 m

Note: Downloading for the first



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